

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1. Meeting:	MEMBER DEVELOPMENT & TRAINING PANEL
2. Date:	21st June 2012
3. Title:	Scheduling of meetings
4. Directorate:	Resources

5. Summary

This report asks Members to agree a new meeting schedule.

6. Recommendations

That members:

- a. Agree that the MDTP meets quarterly**
- b. Monitor the effectiveness of these arrangements in 12 months**

7. Proposals and Details

7.1 The panel is asked to consider moving from bi-monthly to quarterly meetings. The suggested dates and times of meetings are as follows:

- Monday 10th September 2012 starting at 11.00am
- Monday 17th December 2012 (as above)
- Monday 11th March 2013 (as above)
- Monday 10th June 2013 (as above)

7.2 If approved, it is suggested that the effectiveness of these arrangements are reviewed in 12 months to judge if they are fit for purpose and to ensure the strategic role of the panel is not undermined.

8. Finance

Should the recommendations be accepted, the changes proposed in this paper will make savings. These have yet to be costed but are likely to mean greater efficiencies in the use of officer resources, fewer formal meetings and a reduction in the associated production and distributions costs for agendas.

9. Risks and Uncertainties

The panel is currently supported by officers from Scrutiny Services and Democratic Services. Both teams have experienced substantial reductions in capacity over the previous year. The proposal to move to quarterly meetings would make the workload more manageable.

10. Policy and Performance Agenda Implications

10.1 This panel has the strategic overview of how training and development resources are directed to support the different roles of Members and the needs that arise with changes at a national, regional, sub regional and local level, based on priorities as identified in the Council's corporate plan.

11. Background Papers and Consultation

Deputy Leader

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